

GRADUATE ADMISSIONS FOR INTERNATIONAL STUDENTS UNIVERSITY OF SEOUL



서울시립대학교
UNIVERSITY OF SEOUL

2025 Spring & Fall Semesters
**GRADUATE ADMISSIONS FOR
INTERNATIONAL STUDENTS**

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Admission Schedule

1) 2025 Spring Semester

Application Process	Schedule	Remarks
Online Application	October 08, 2024 (Tue) – October 17, 2024 (Thu), 4PM	• Online application at http://oia.uos.ac.kr
Document Submission	October 18, 2024 (Fri) – November 01, 2024 (Fri), 4PM ※ Office hours: 9AM to 6PM, weekdays.	• Submit to : Office of International Affairs (OIA) • After submitting the online application, please print out the application form, write down your signature and submit the form with other documents.
Document Screening	November 19, 2024 (Tue)	• Documents are screened by the departments which applicants have applied to
Notification of qualifiers for interview (or performance test)	To Be Notified	• The time and place for the interview (or performance test) will be notified individually only to qualifying applicants who pass the documents screening.
Interview (or performance test)	November 26, 2024 (Tue)	• Only for those who pass the document screening • Evaluation by the departments which applicants have applied to
Notification of Admission Results	December 27, 2024 (Fri), 5PM	• Results will be posted on the OIA website, http://oia.uos.ac.kr • No individual notification will be provided
Tuition Payment	January 13, 2025 (Mon) – January 17 2025 (Fri) ※ Bank Business Hours: 9AM to 4PM, weekdays.	• Any Woori Bank branch in Korea ※ If an applicant fails to pay their tuition within the designated period, their admission will be revoked without any prior notification.
Issuance of Letter of Accepted Admission	January 22, 2025 (Wed) – January 27, 2025 (Mon)	• More details will be provided individually via email
Orientation	Late February 2025	• More details will be provided individually via email

2) 2025 Fall Semester

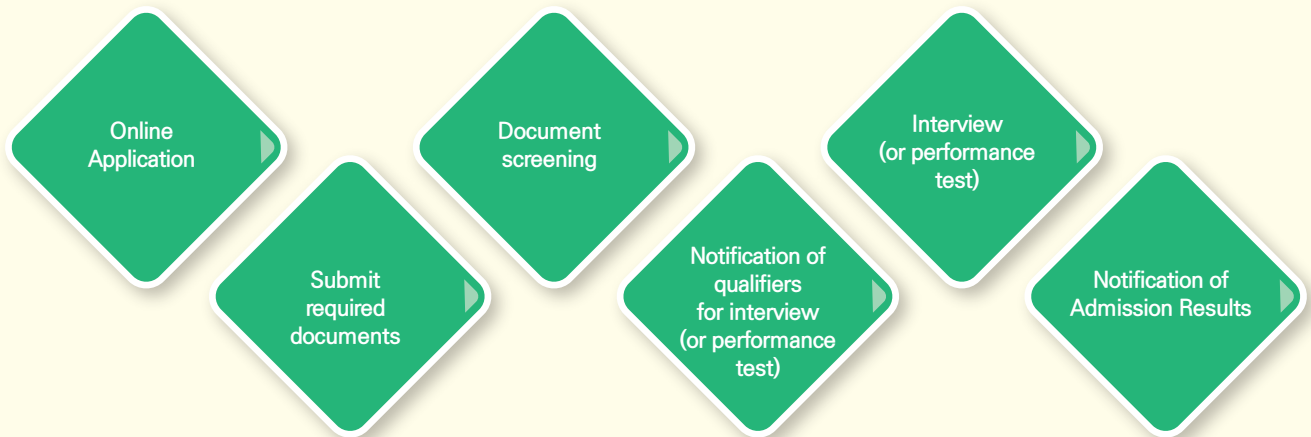
Application Process	Schedule	Remarks
Online Application	April 14, 2025 (Mon) – April 24, 2025 (Thu), 4PM	• Online application at http://oia.uos.ac.kr
Document Submission	April 21, 2025 (Mon) – April 30, 2025 (Wed), 4PM ※ Office hours: 9AM to 6PM, weekdays.	• Submit to : Office of International Affairs(OIA) • After submitting the online application, please print out the application form, write down your signature and submit the form with other documents.
Document Screening	May 20, 2025 (Tue)	• Documents are screened by the departments which applicants have applied to
Notification of qualifiers for interview (or performance test)	To Be Notified	• The time and place for the interview (or performance test) will be notified individually only to qualifying applicants who pass the documents screening.
Interview (or performance test)	May 27, 2025 (Tue)	• Only for those who pass the document screening • Evaluation by the departments which applicants have applied to
Notification of Admission Results	June 20, 2025 (Fri) 5PM	• Results will be posted on the OIA website, http://oia.uos.ac.kr • No individual notification will be provided
Tuition Payment	July 14, 2025 (Mon) – July 18, 2025 (Fri) ※ Bank Business Hours: 9AM to 4PM, weekdays.	• Any Woori Bank branch in Korea ※ If an applicant fails to pay their tuition within the designated period, their admission will be revoked without any prior notification.
Issuance of Letter of Accepted Admission	July 23, 2025 (Wed) – July 31, 2025 (Thu)	• More details will be provided individually via email
Orientation	Late August, 2025	• More details will be provided individually via email

※ The above schedule is subject to change.

※ All applicants must submit the required documents within the designated period (according to Korea Standard Time) and those who fail to submit will be ineligible for admission.

2 Admission Criteria

1) Admission Process



Department	Admission method	Note
General for all departments	Documents & interview	<ul style="list-style-type: none"> • Interview and/or performance test is limited to those who pass the document screening <ul style="list-style-type: none"> – The interview will be conducted person-to-person. However, some cases may be conducted on-line depending on each department. (If the applicant's residence is outside of Korea, the interview may be conducted online) – If an applicant fails to attend the test or interview, his or her application shall not be proceeded. * Department of Formative Arts and Design <ul style="list-style-type: none"> – Portfolio work evaluation: A4 size, within 10 pages – Submit the original and summary of the master's thesis (size A4, page 10 including table of contents)
Architecture Music Sculpture Formative Arts and Design	Documents & performance test (including an in-depth interview)	

2) Interview(performance test) Time and Place : Locations to be designated by each department

- ① Interview and/or performance test is limited to those who pass the document screening
- ② The time and place for interview (or performance test) will be notified individually only to qualifying applicants who pass the documents screening.
- ③ The qualified applicant must arrive 20 minutes prior to the test or interview with his/her own identification card and test identification slip.

| Admission Inquiries | Office of International Affairs (OIA)

- Tel : +82-2-6490-6662, 6663 / FAX : +82-2-6490-6664
- Email : iice-grad@uos.ac.kr
- Homepage : <http://oia.uos.ac.kr> → For International Students → Studying at UOS → International Admissions
- Address To : Program Coordinator (Graduate)
UNIVERSITY OF SEOUL
163, Seoulsiripdae-ro, Dongdaemun-gu, Seoul, South Korea Postal Code : 02504

| Online Application Inquiries | Uway Apply

- Tel : +82-1588-8988 / FAX : +82-2-2102-5608

3 Fields of Study

College	Department and major		Master	Ph. D
Humanities and Society	Urban Administration		○	○
	Public Administration		○	○
	Social Welfare		○	○
	Urban Sociology		○	○
	Law		X	○
	International Relations		○	○
	Business Administration		○	○
	Economics		○	○
	Korean Language and Literature		○	○
	English Language and Literature		○	○
	Korean History		○	○
	Philosophy		○	○
	Chinese Language and Culture		○	—
	International Urban Development		—	○
Natural Science	Landscape Architecture		○	○
	Environmental Horticulture		○	○
	Physics		○	○
	Life Science		○	○
	Applied Chemistry		○	○
	Statistical Data Science		○	○
Engineering	Civil Engineering		○	○
	Architectural Engineering		○	○
	Environmental Engineering		○	○
	Chemical Engineering		○	○
	Electrical and Computer Engineering		○	○
	Urban Planning and Design		○	○
	Transportation Engineering		○	○
	Materials Science and Engineering		○	○
	Mechanical and Information Engineering		○	○
	Architecture		○	○
	Geo-Informatics		○	○
	Computer Science and Engineering (*)		○	○
	Disaster Science		—	X
	Urban Big Data Convergence		X	X
	Artificial Intelligence (*)		○	○
Smart Cities (*)		○	○	
Intelligent Semiconductor(*)		○	○	
Arts and Sports	Sculpture		○	—
	Formative Arts and Design	Modern Sculpture	—	○
		Industrial Design	—	○
		Visual Design	—	○
	Music	Classical Vocal	○	—
		Musical	○	—
		Piano	○	—
		Strings	○	—
		Composition	○	—
Sport Science		○	○	

※ “—” means “not open”, “X” means “not offered”. The basic language of the class will be Korean.

※ Applicant must contact a professor of the field of the study before apply and obtain consent of academic direction.

4 Number of Students to be Admitted : No limitation

(in consideration of supernumerary admissions)

5 Eligibility : Applicants must meet 1)·2)·3)·4)

1) Nationality: A person who is either ① or ② of the following:

- ① Applicants must be non-Korean citizens with non-Korean parents.
 - ※ Applicants who are stateless or hold multiple nationalities including Korean citizenship are ineligible to apply as international students.
 - ※ If an applicant or the applicant's parents do NOT hold foreign nationalities by birth, then the applicant must submit proof of their renunciation or loss of South Korean(ROK) nationality in pursuit of another nation's citizenship. (Note: in this case where an applicant and his/her parents all had acquired foreign nationality before the applicant's entrance to high school.)
- ② A foreign applicant or a Korean national residing abroad who has completed education equivalent to that of Korean primary education to Bachelor's degree in foreign countries.
 - ※ In case of ②, an applicant who has completed even one program at a Korean school during his/her entire education course is not eligible to apply.

2) Academic background

- ※ Applicants' academic degree must be from official and authorized educational institution recognized by Ministry of Education of the applicant's own country.
- ※ Any school qualification exams taken in Korea or foreign countries, such as via home-schooling, GED, adult education or language schools for primary education to Master's degree are not deemed as a regular school curriculum.
- ① Master's degree: an applicant who holds any of the following qualifications:
 - (1) An applicant who has obtained a Bachelor's degree or is expected to receive it before enrollment from a domestic or foreign university.
 - (2) An applicant who is recognized to have an academic background that is in equivalence to the aforementioned, according to the Korean educational law.
- ② Doctor's degree: an applicant who holds any of the following qualifications:
 - (1) An applicant who has obtained a Master's degree or is expected to receive it before enrollment from a domestic or foreign university.
 - (2) An applicant who is recognized to have an academic background that is in equivalence to the aforementioned, according to the Korean educational law.

3) Additional requirements for departments which hold performance tests (including in-depth interviews)

No.	Department	Additional application requirements	note
1	Architecture	[Mandatory, free format] A portfolio	In-depth interview about portfolio and Performance test
2	Music	① Only the graduates of a school of music (conservatory) holding a Bachelor's degree, or those with equivalent education can apply (however, those who are applying to Musical from the vocal music major are free from limitations) ② An applicant must submit <2025 Department of Music Audition Application Form (Graduate)>	Performance test
3	Sculpture	① An applicant must be a graduate of an arts-related department of a four-year college (Bachelor's degree certificate needed). ② An applicant must submit a free form portfolio (within A4 size).	In-depth interview about portfolio
4	Formative Arts and Design	① An applicant must be a graduate of master's degrees in art. ② An Applicants must submit the original thesis and a summary of the thesis (size A4, page 10 with the table of contents) ③ An applicant must submit a portfolio (size A4, around 10 pages).	In-depth interview about portfolio

4) Language Proficiency Requirements

- ① Has achieved (or expected) level 3 or higher on the TOPIK (PBT/IBT)
- ② Has completed (or expected) level 3 or higher at the Korean Language and Culture Program (KLCP) of The University of Seoul (UOS).
- ③ Has completed (or expected) level 4 or higher at the regular curriculum of an official Korean language institution of domestic university which is certified by the International Education Quality Assurance System (IEQAS)
- ④ Has completed intermediate or advanced level in the Korean Government Support Program for Overseas Koreans of the National Institute for International Education (NIIED)
- ⑤ Has graduated (or expected) from a Korean-related department at a foreign university
- ⑥ Has graduated (or expected) from a domestic university or graduate school
- ⑦ Standardized English proficiency test score (one of the following):
 - a. TOEFL iBT 71 (PBT 530, CBT 197) or higher
 - b. IELTS 5.5 or higher
 - c. TEPS 327 or higher
- ⑧ Has submitted a <Letter of Recommendation for Graduate Admission> written by a full-time professor of an applying department of the University of Seoul

- ① Application conditions from ① to ⑥ are applicable for all departments. Choose one condition and submit the certificate.
- ② Refer to table below for departments that can submit application conditions ⑦ or ⑧ as a substitute of ① to ⑥.
- ③ Applicants who are expected to complete the application conditions ① to ③ must submit the test identification slip or certificate of enrollment when applying for admission, and must submit the final transcript or certificate of completion by the period below (if not submitted within the period, you will be disqualified).
 - 2025 spring semester : November 29, 2024 (Fri) 6PM / 2025 Fall semester : May 30, 2025 (Fri) 6PM

College	Department and major
Humanities and Society	International Urban Development
Natural Science	Landscape Architecture
	Environmental Horticulture
	Physics
	Life Science
	Applied chemistry
	Statistical Data Science
Engineering	Civil Engineering
	Architectural Engineering
	Environmental Engineering
	Chemical Engineering
	Electrical and Computer Engineering
	Urban Planning and Design
	Transportation Engineering
	Materials Science and Engineering
	Mechanical and Information Engineering
	Architecture
	Geo-Informatics
	Computer Science and Engineering (*)
	Artificial Intelligence (*)
	Smart Cities (*)
Applied Chemistry	
Arts and Sports	Formative Arts and Design
	Music
	Sport Science

- ※ All applicants must scan and upload the documents that are valid until the deadline for submission of online applications.
- ※ In case of ⑧, applicant must contact a full-time professor of the department applying for the University of Seoul to obtain consent before online application acceptance, and the full-time professor must notify to OIA office in advance.
- ※ Applicant must contact a professor of the field of the study before apply and obtain consent of academic direction.

6 Required Application Materials

1) Applicants who are eligible for ①

- ① Applicants must be non-Korean citizens with non-Korean parents.
 ※ Applicants who are stateless or hold multiple nationalities including Korean citizenship are ineligible to apply as international students.
 ※ If an applicant or the applicant's parents do NOT hold foreign nationalities by birth, then the applicant must submit proof of their renunciation or loss of South Korean(ROK) nationality in pursuit of another nation's citizenship. (Note: in this case where an applicant and his/her parents all had acquired foreign nationality before the applicant's entrance to high school.)

- ※ Any documents not written in Korean or English should be notarized in Korean or in English (All notarized translations should be issued in the country where the documents are issued except for unavoidable cases.)
 ※ All documents must be issued within 1 year from the very last day of documents submission.
 ※ Additional documents may be required to determine eligibility and authenticity of the application

◎ mandatory △ if applicable

No	Required documents	Degree		Reference
		M.A.	Ph.D	
1	Checklist for documents submission (Form from UOS)	◎	◎	The document is available to print after the completion of the application (up to payment). Fill this out after printing out. ※ Arrange the materials in the order of the sequence number on Checklist
2	Application form (Form from UOS) ※ Names in the form and passport must match	◎	◎	Fill it out and print after finishing online application and paying the application fee on the OIA website. ※ You must scan and upload language certificates that are valid until the deadline for submission of online applications.
3	Letter of Self-introduction and Study Plan (Form from UOS)	◎	◎	Fill out and print after finishing online application and paying the application fee on the OIA website. ※ Written in English or Korean
4	A certificate of an expected or currently holding Bachelor's degree	◎	◎	※ The name of the school and the date of graduation written on the application form and the submitted documents must match.
5	A transcript of entire academic years in Bachelor's degree	◎	◎	<Transfer students> Entire academic transcripts (including those from before and after transfer) must be submitted
6	A certificate of an expected or currently holding Master's degree	X	◎	<Those who have graduated from a domestic university> Only Certificates that can be verified online are acceptable.
7	A transcript of entire academic years in Master's degree	X	◎	<Those who have graduated from a foreign university> ※ Refer to [Appendix 1] ① Chinese: Apostille or Consular Authentication, Verification Report is additionally required. ② Non-Chinese: Apostille or Consular Authentication
8	Agreement of Academic Records Request (Form from UOS)	◎	◎	Fill it out and print after finishing online application and paying application fee on the OIA website.
9	A Letter of Recommendation (Form from UOS)	◎	◎	Fill it out and print after finishing online application and paying application fee on the OIA website. ※ It should be written by a professor from the applicant's previous university which he or she has completed(or is expected to complete). ※ Written in English or Korean
10	Certificates of Language Proficiency ※ Expiration date should last until a day after the online application	◎	◎	Refer to <2025 Graduate Admissions for International Students>'s 5. Eligibility - 4)Language Proficiency Requirements ※ In case of ⑧, applicant must contact a full-time professor of the department applying for the University of Seoul to obtain consent before online application acceptance, and the full-time professor must notify to OIA office in advance.
11	Photocopy of the information page of an applicant's passport	◎	◎	Submit a photocopy of applicant's valid passport
12	Photocopy of an applicant's alien registration card (if applicable)	△	△	Only for holders(Submit a photocopy of both front and back sides)

No	Required documents	Degree		Reference
		M.A.	Ph.D	
13	Certificate of nationality of the applicant and his/her parents	◎	◎	Copies of valid ID and passport or documents issued by government, etc. ※ If there is any one holding Chinese nationality, submit a copy of his/her Chinese ID Card ※ If parents divorced or either or both died, certificates to prove it are required. (Submit documents related to parental rights and custody of the applicant in case of parents divorce)
14	A certificate of family relations between an applicant and his/her parents	◎	◎	Chinese Nationality A Certificate of household registration [Notarized translation] A Certificate of family relations [Notarized translation] (Note: If a parent is a head of household and the applicant is registered in the parent's household, its submission is not required.)
				Other than Chinese Nationality A Certificate of family relations issued by the government [Notarized translation] (such as Certificate of birth or family registration)
15	Statement of Financial Support (Form from UOS)	◎	◎	Submission only for successful applicants submit after admission results notification (Refer to p.13)
16	Bank statement of an applicant's financial guarantor	◎	◎	- Minimum of <u>KRW 20,000,000</u> (If not KRW, calculated at the exchange rate based on the date of issuance) ※ Submission only for successful applicants after admission results notification (Refer to p.34) ※ The account holder must be applicant or his/her parents. Copy of bank book will not be acceptable. (If you are staying in Korea with an alien registration card, only a bank (located in Korea) statement in your name is accepted, and a copy of your bankbook cannot be submitted.)
17	Additional documents	△	△	Only for applicants to the Departments of Architecture, Music, Sculpture Formative arts and Design.

2) Applicants who are eligible for ②

An international applicant or a Korean national residing abroad who has completed education equivalent to that of Korean elementary school to university in foreign countries
 ※ In case of ②, an applicant who has completed even one program at a Korean school during the entire education course is not eligible to apply.

- ※ Any documents not written in Korean or English should be notarized in Korean or in English (All notarized translations should be issued in the country where the documents are issued except for unavoidable cases.)
- ※ All documents must be issued within 1 year from the very last day of documents submission.
- ※ Additional documents may be required to determine eligibility and authenticity of the application

◎ mandatory △ if applicable

No	Required documents	Degree		Reference
		M.A.	Ph.D	
1	Checklist for documents submission (Form from UOS)	◎	◎	Fill out and print after finishing online application and paying the application fee on the OIA website. ※ Arrange the materials in the order of the sequence number on Checklist
2	Application form (Form from UOS) ※ Names in the form and passport must match	◎	◎	Fill out and print after finishing online application and paying the application fee on the OIA website. ※ You must scan and upload language certificates that are valid until the deadline for submission of online applications.
3	Letter of Self-introduction and Study Plan (Form from UOS)	◎	◎	Fill out and print after finishing online application and paying the application fee on the OIA website. ※ Written in English or Korean

No	Required documents		Degree		Reference	
			M.A.	Ph.D		
4	Certificates of education in foreign countries corresponding to Korean elementary, middle and high schools (one copy each)	Certificates of graduation	◎	◎	※ The name of the school and the date of graduation between the application form and the documents must match. ※ An applicant who has completed even one program at a Korean school during the entire education course is not eligible.	
5		Transcripts of entire academic years	◎	◎		
6	Certificates of education in foreign countries corresponding to Korean university	A certificate of an expected or currently holding Bachelor's degree	◎	◎	<Transfer students> Entire academic transcripts (including those from before and after transfer) must be submitted <Those who have graduated from a domestic university> Only Certificates that can be verified online are acceptable. <Those who have graduated from a foreign university> ※ Refer to [Appendix 1] ① Chinese: Apostille or Consular Authentication, Verification Report is additionally required. ② Non-Chinese: Apostille or Consular Authentication	
7		A transcript of entire academic years in Bachelor's degree	◎	◎		
8	A certificate of an expected or currently holding Master's degree		X	◎		
9	A transcript of entire academic years in Master's degree		X	◎		
10	Agreement of Academic Records Request (Form from UOS)		◎	◎	Fill it out and print after finishing online application and paying application fee in the OIA website.	
11	A Letter of Recommendation (Form from UOS)		◎	◎	Fill it out and print after finishing online application and paying application fee on the OIA website. ※ It should be written by a professor from the applicant's previous university which he or she has completed(or is expected to complete). ※ Written in English or Korean	
12	Certificates of Language Proficiency ※ Expiration date should last until a day after the online application		◎	◎	Refer to <2025 Graduate Admissions for International Students>'s 5. Eligibility - 4)Language Proficiency Requirements ※ In case of ⑧, applicant must contact a full-time professor of the department applying for the University of Seoul to obtain consent before online application acceptance, and the full-time professor must notify to OIA office in advance.	
13	Photocopy of the information page of an applicant's passport		◎	◎	Submit a photocopy of applicant's valid passport	
14	Photocopy of an applicant's alien registration card (if applicable)		△	△	Only for holders(Submit a photocopy of both front and back sides)	
15	A certificate of Entry/Departure Record		◎	◎	Search result of duration from applicant's date of birth to starting date of the online application	
16	Statement of Financial Support (Form from UOS)		◎	◎	Submission only for successful applicants submit after admission results notification (Refer to p.13)	
17	Bank statement of an applicant's financial guarantor		◎	◎	- Minimum of KRW 20,000,000 (If not KRW, calculated at the exchange rate based on the date of issuance) ※ Submission only for successful applicants after admission results notification (Refer to p.13) ※ The account holder must be applicant or his/her parents. Copy of bank book will not be acceptable. (If you are staying in Korea with an alien registration card, only a bank (located in Korea) statement in your name is accepted, and a copy of your bankbook cannot be submitted.)	
18	A certificate of family relations between the applicant and his/her parents (In case the applicant submits the bank statement as one of applicant's parent)		△	△	Chinese Nationality	A Certificate of household registration [Notarized translation] Certificate of family relations [Notarized translation] (Note: If a parent is a head of household and the applicant is registered in the parent's household, its submission is not required.)
					Other than Chinese Nationality	A Certificate of family relations issued by the government [Notarized translation] (such as Certificate of birth or family registration)
19	Additional documents		△	△	Only for applicants to the Departments of Architecture, Music, Sculpture and Formative and Art Design.	

Application Fee

1) Application Fee: KRW 80,000

2) Payment method

- ① Applicants must pay the application fee online. (Please refer to the guidelines regarding online payment).
- ② If the payment is not completed during the application period, the application will be automatically rescinded.
- ③ When the application payment is completed, then an application number will be provided to the applicant. Once application materials have been printed, the online application process is finished and no changes will be permitted (such as changes related to the fields of study etc) and cancellation will be impossible.

3) Refund : The application fee is refundable in the following situations

Reasons for refunds	Amount of refund	method
Unable to attend the admission process due to imputable reasons of the UOS	Full Amount	Contact individually
Unable to attend the admission process due to a natural disaster.	Full Amount	
Unable to attend the admission process due to hospitalization in a medical institution for illness or accident, or one's own death. (Documentary evidence needed.)	Full Amount	
In case of failing in document screening even after entering the admission process. (It will be wire-transferred to the bank account designated by the applicant. If additional expenses are generated in transferring, the expenses will be deducted from the refunded amount. If the expenses are higher than the amount which should be refunded, refund will not be proceeded.)	KRW 20,000	

Scholarships for International Students

1) For **Doctoral Degree** : Full-tuition. Recipients will be selected according to scholastic ranks in each department.

2) For **Master's degree** : Half-tuition. Recipients will be selected according to scholastic ranks in each department.

※ Recipients of outside scholarships are not eligible to receive any intramural scholarships that waive tuition fees

Dormitory Application

① Applicants must apply for a dormitory during the designated application period.

② A dormitory is assigned only to candidates who applied during the application period, and the result of dormitory assignment will be notified to applicants after they pay tuition.

Types	Facility	Fee (Including KRW 100,000 deposit)
Residence Hall	A room for two A room for three	KRW 796,000 per semester (16 weeks)
International House	2 rooms shared by 2 people 3 rooms shared by 3 people 4 rooms shared by 4 people 5 rooms shared by 5 people	KRW 1,100,000 per semester (16 weeks)

※ The above cost is based on 2024's. More information is available on the dormitory website (<http://dormitory.uos.ac.kr/>).

Important Notes for All Applicants

- This guideline is only for the international applicants applying for the full time Master's and Ph. D programs at the University of Seoul.
- In case of the applicants who want to apply to a graduate program of Professional Graduate School or Special Graduate School, please refer to the respective admission guidelines.

1) Eligibility

- ① Applicants must meet all admission requirements. (nationality, academic background and language proficiency)
- ② Applicants who are stateless or hold multiple citizenships alongside their Korean citizenship are ineligible to apply as international students.
- ③ If an applicant or the applicant's parents do NOT hold foreign nationalities by birth, then the applicant must submit proof of their renunciation or loss of South Korean (ROK) citizenship in pursuit of another nation's citizenship. (Only permitted case where an applicant and their parents all had acquired foreign citizenship before the applicant's entrance into high school.)
- ④ Any school qualification exams taken in Korea or foreign countries, such as via home-schooling, GED, adult education or language schools, are not considered as regular school curriculum.

2) Basic Notices for Submission of Documents

- ① After the online application is completed on the Uway Apply website, print out the UOS's forms (letter of self-introduction and study plan, etc.) from the OIA website and submit all the required admission materials via post to the OIA office.
- ② All supporting documents must be originals.
- ③ All documents must be issued within 1 year from the deadline for the online application. (As for Bank Statement - within 30 days)
- ④ All documents must be written in Korean or English. Applicants who submit documents written in foreign languages (other than Korean or English) should attach the English or Korean notarized translations of the original documents.
 - ※ Except an avoidable case, notarized translation should be done by an authorized office located in the country where the documents are originated from.
 - ※ Arrange original hard copy before notarial translated one.
 - ※ Applicants' own translation will not be accepted.
- ⑤ The spelling of the name written in English of all documents must correspond to the name on the applicant's passport.
- ⑥ Submitted documents will not be returned. Submission documents may be added or subtracted as required.
- ⑦ The applicant is responsible for any disadvantages caused by a mistake or omission in the documents. If the submitted documents don't meet the minimum requirement, the applicant will be excluded from the document evaluation.
- ⑧ Submitted documents will not be returned. We encourage applicants to prepare enough additional documents for visa application in advance.

3) Admission Proceedings

- ① Please write your available contact information (phone number(s), email address(es), etc.) on the application form. University of Seoul does not have a liability for any disadvantages caused by contact issue at all.
- ② Information on admission scores will not be disclosed.
- ③ For application form and all the submitted documents, if any falsifications, counterfeits, falsified statements, degree from unauthorized educational institution by Ministry of Education of the applicant's own country and other unjust actions be disclosed, an applicant would be rescinded. In case that such disclosures are identified, even after admission, the acceptance of admission will be canceled and paid tuition fees will not be refunded.

4) After Admission

- ① Among the applicants who have accepted admission, those who do not graduate from or are expected to finish their school (by the time when they apply) must submit their final certificate of degree and their final transcripts to the OIA coordinator before the semester begins. If the documents are not submitted, admission will be rescinded. However, it will be exceptionally accepted only when the time difference of academic schedule between applicants' nation and Korea is less than one month.
- ② After receiving the certificate of admission, if applicants residing outside Korea encounter difficulty obtaining their visa and fails to arrive in South Korea before the semester begins, admission will be rescinded automatically with the certificate of admission being invalidated.
- ③ After the final admission process, the OIA may require an applicant's highest school for his/her academic records based on the Agreement of Academic Records Request submitted by the applicant. In case that the confirmation certificate is not received in six months, an applicant by himself/herself must contact the school he/she graduated from and submit the official academic records. If the school fails to submit the applicant's official academic records, admission will be rescinded.

5) Additional Notes

- ① Schedule and content may be changed according to the university's policies.
- ② All the notifications will be posted on the OIA website at <http://oia.uos.ac.kr> (No individual notification)
- ③ This application guide is originally written in Korean and then translated to other languages. If there are any disparities on the interpretation of its meaning, the Korean language takes priority.
- ④ Matters not specified in the guidelines will be decided by the OIA of the University of Seoul.



Documents for Issuance of Certificate of Admission

Type	Requirement	Details			
All accepted students	A copy of statement of financial support and bank statement	Spring semester	Date of issue: After January 1, 2025	- Minimum of <u>KRW 20,000,000</u> (If not KRW, calculated at the exchange rate based on the date of issuance) ※ Submission only for successful applicants after admission results notification ※ The account holder must be applicant or his/her parents. Copy of bank book will not be acceptable. (If you are staying in Korea with an alien registration card, only a bank (located in Korea) statement in your name is accepted, and a copy of your bankbook cannot be submitted.)	
		Fall semester	Date of issue: After July 1, 2025		
		Standard amount	Minimum of 20,000,000 KRW (or equivalent amount of other currencies)		
		Deadline: Spring Semester - January 17, 2025 (Fri) / Fall Semester - July 18, 2025 (Fri) ※ Print the Statement of Financial Support from the OIA website ※ From Chinese banks, the assets must be frozen, and only documents issued within 6 months of the submission date are accepted. - Spring Semester: by March 31, 2025 (Mon) - Fall Semester: by September 30, 2025 (Tue) ※ If the bank statement is not in Korean or English, you must submit a Korean or English translation notarization. ※ Regardless of visa type, all accepted applicants must submit a bank statement.			
Accepted students who applied as an expected graduate	Final Certificate of Education	Applicants who applied as an expected graduate, certificate from the CHSI or consul (apostille), certificate of graduation, and transcript must be submitted. Deadline: As soon as the certificate of graduation and transcript is issued Spring Semester - by January 17, 2025 (Fri) Fall Semester - by July 18, 2025 (Fri) If your graduation schedule is later than the above schedule, you should contact the OIA coordinator in advance.			

※ If these documents are not submitted, admission will be rescinded even after admission.

Audition Requirements for the Department of Music(2025)

Department	Major	Audition Requirements
Music	Vocal	<ul style="list-style-type: none"> • One aria from an opera (in original tone and language) • Two lieder in different languages (e.g., Italian aria + German lied + French lied German aria + Italian lied + French lied French aria + German lied + Italian lied)
	Musical	<ul style="list-style-type: none"> • Choose two songs <ul style="list-style-type: none"> - One musical uptempo - One musical ballad - One from opera aria (Opera must be in original tone and language) ※ Applicants may choose to show their own specialty in a free form (e.g., instrument play, dance, acting).
	Piano	<ul style="list-style-type: none"> • Applicants should play two songs: <ul style="list-style-type: none"> - Beethoven Piano Sonata completely - One of an applicant's choice
	Strings	<ul style="list-style-type: none"> • More than one movement of a concerto from an applicant's choice • Any piece other than a concerto
	Composition	<ul style="list-style-type: none"> • Submit three musics which an applicant has recently composed. Out of three musics, more than two musics need to be recorded and submitted as well. • Interview (questions about the history of music including modern music, music theory, and an applicant's own work)

<Notifications>

- ① General requirements for all music applicants: 2025 Department of Music Audition Application Form (Graduate program)
- ② Only those who hold a Bachelor's degree in music or an equivalent area are eligible to apply to the Department of Music (Exception: Applicants for Musical can apply regardless of their undergraduate majors)
- ③ An accompanist will not be provided by the UOS. Applicants should bring their own accompanist. For applicants who want to use their own accompaniment CD (MR), it should be sealed and submitted along with application documents. They must check the box for MR on the Audition Application form.

2025 Department of Music Audition Application Form (graduate)

major	Voice - Musical <input type="checkbox"/>				
	Voice - Classical <input type="checkbox"/>				
	Piano <input type="checkbox"/>				
	Stings <input type="checkbox"/>				
Name	(last)	(middle)	(first)	Sex	Male <input type="checkbox"/> Female <input type="checkbox"/>
Passport number				Nationality	
Permanent Address					
Current Address					
Mobile phone number				E-mail	
Name of the university					

Title of the Song for Audition	Composer (Full Name)	Remarks (check box for using MR)
1.		※ Accompaniment CD (MR) must be prepared by the applicant, and its copy should be submitted to the OIA. <input type="checkbox"/> MR will be used <input type="checkbox"/> MR will not be used
2.		
3.		

⟨Important Notification⟩

- ① Do not leave the mobile phone number box empty.
- ② Write the full title of the song and its composer's full name in the original language.
- ③ Submit both the application form (graduate program) and the audition application form.
 ※ Applicants for Musical: enclose the MR CD with the applicant's name, major, application number and track number being written on it.

Contact Information

College	Department	Location	Telephone	
Humanity & Society	Urban Administration	The 21st Century Building #404	+82-2-6490-2710	
	Public Administration	The 21st Century Building #215	+82-2-6490-2010	
	Social Welfare	The 21st Century Building #406	+82-2-6490-2075-6	
	Urban Sociology	The 21st Century Building #409	+82-2-6490-2730	
	Law	Law School #533	+82-2-6490-2110	
	International Relations	The 21st Century Building #213	+82-2-6490-2035	
	Business Administration	Mirae Hall #506	+82-2-6490-2210-4	
	Economics	Mirae Hall #504	+82-2-6490-2051-2	
	Korean Language and Literature	Liberal Arts Building #217	+82-2-6490-2530-1	
	English Language and Literature	Liberal Arts Building #321	+82-2-6490-2510	
	Korean History	Liberal Arts Building #328	+82-2-6490-2550	
	Philosophy	Liberal Arts Building #419	+82-2-6490-2570	
	Chinese Language and Culture	Liberal Arts Building #216	+82-2-6490-2587	
	International Urban Development	Law School #412	+82-2-6490-5138	
Natural Science	Landscape Architecture	Baebong Hall #205	+82-2-6490-2735-6	
	Environmental Horticulture	Natural Science Building #411	+82-2-6490-2680	
	Physics	Science and Technology Building #217	+82-2-6490-2640	
	Life Science	UOS Innovation complex #115	+82-2-6490-2660	
	Applied Chemistry	Architectural and Civil Engineering #334	+82-2-6490-2460	
	Statistical Data Science	Mirae Hall #708	+82-2-6490-2626	
Engineering	Civil Engineering	Architectural and Civil Engineering #326	+82-2-6490-2420	
	Architectural Engineering	Architectural and Civil Engineering #401	+82-2-6490-2753	
	Architecture	Architectural and Civil Engineering #401	+82-2-6490-2751	
	Environmental Engineering	Changgong Building #313	+82-2-6490-2853	
	Chemical Engineering	UOS Innovation complex #308	+82-2-6490-2361	
	Electrical and Computer Engineering	Information and Technology Building #402	+82-2-6490-2316	
	Urban Planning and Design	Baebong Hall #305	+82-2-6490-2790	
	Transportation Engineering	The 21st Century Building #503	+82-2-6490-2815	
	Materials Science and Engineering	Science and Technology Building #516	+82-2-6490-2400	
	Mechanical and Information Engineering	Science and Technology Building #428	+82-2-6490-2380	
	Geo-Informatics	The 21st Century Building #602	+82-2-6490-2880	
	Computer Science and Engineering	Information and Technology Building #202	+82-2-6490-2440	
	Artificial Intelligence	Changgong Building #415	+82-2-6490-2470	
	Smart Cities	Architectural and Civil Engineering #338	+82-2-6490-5005	
Intelligent Semiconductor	Architectural and Civil Engineering #338	+82-2-6490-5007		
Arts and Sports	Sport Science	The Centennial Memorial Hall Na Dong m13	+82-2-6490-2948	
	Music	Music Building #B101	+82-2-6490-2930	
	Sculpture	Design and Sculpture Building #114	+82-2-6490-2616-7	
	Formative Arts and Design	Visual Design	Design and Sculpture Building #406	+82-2-6490-2906
		Industrial Design	Design and Sculpture Building #406	+82-2-6490-2907
Modern Sculpture		Design and Sculpture Building #114	+82-2-6490-2917	

Education Verification Guidelines

1. Procedure for Issuance of Apostille

A. Official Documents(Public school)



B. Private Documents(Private school)



※ Status of Apostille Member nations as of 2024.01.11.

Region	Member nations
Asia, Oceania	Australia, China (Macao, Hong Kong), Japan, South Korea, New Zealand, Brunei, Mongolia, The Cook islands, Fiji, India, The Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan, Palau, The Philippines, Singapore, Indonesia
Europe	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, The Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, The United Kingdom, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo
North America	The United States of America
Latin America	Argentina, Mexico, Panama, The Republic of Suriname, Venezuela, Antigua and Barbuda, The Bahamas, Barbados, Belize, Colombia, The Commonwealth of Dominica, The Dominican Republic, Ecuador, El Salvador, Granada, Honduras, Saint Vincent, Peru, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile, Guatemala, Bolivia, Guyana, Jamaica
Middle East · Africa	Namibia, The Republic of South Africa, Liberia, Lesotho, Malawi, Morocco, Bahrain, Botswana, Burundi, Saudi Arabia, Sao Tome and Principe, The Republic of Senegal, Seychelles,

Source: Ministry of Foreign Affairs (https://www.0404.go.kr/consulate/consul_apo.jsp)

2. Consular authentication

- Academic documents (Certificate of graduation / degree / enrollment and transcript(s) for all academic years) must be authenticated by the Korean Consul or Korean Embassy located in the country where the school work is originated from

3. Education Verification issued by the Ministry of Education of China (Received in China)

- Academic documents (Certificate of graduation / degree / enrollment and transcript(s) for all academic years) must be authenticated by the Korean Consul or Embassy(Consulate) in the Republic of Korea.
- Verification Center: China Higher Education Student Information and Career Center (中国高等教育学生信息网 (学信网))
- Website: www.chsi.com.cn
- Telephone: +86-10-6741-0388
- E-mail: kefu@chsi.com.cn
- If you have any inquiries, please contact a designated staff of each province (Contact information on <http://www.chsi.com.cn/xlrz/201202/20120228/284945923.html>)

※ If wanting to get a certification issued in Korea, can apply at the Confucius Institute in Seoul

- Website: www.cis.or.kr
- Telephone: +82-2-554-2688
- E-mail: cis88@cis.or.kr

Appendix 2

Tuition fees for each department

College	Department	Admission fee	Tuition fee
Humanity and Society	Urban Administration	184,000	2,904,000
	Public Administration	184,000	2,904,000
	Social Welfare	184,000	2,904,000
	Law	184,000	2,904,000
	International Relations	184,000	2,904,000
	Business Administration	184,000	2,904,000
	Economics	184,000	2,904,000
	Korean Language and Literature	184,000	2,904,000
	English Language and Literature	184,000	2,904,000
	Korean History	184,000	2,904,000
	Philosophy	184,000	2,904,000
	Chinese Language and Culture	184,000	2,904,000
	Urban Sociology	184,000	2,904,000
	International Urban Development	184,000	2,904,000
Natural Science	Landscape Architecture	184,000	3,503,000
	Environmental Horticulture	184,000	3,503,000
	Mathematics	184,000	3,208,000
	Physics	184,000	3,503,000
	Life Science	184,000	3,503,000
	Statistical Data Science	184,000	3,503,000
	Applied Chemistry	184,000	3,503,000
Engineering	Civil Engineering	184,000	3,735,000
	Architectural Engineering	184,000	3,735,000
	Environmental Engineering	184,000	3,735,000
	Chemical Engineering	184,000	3,735,000
	Electrical and Computer Engineering	184,000	3,735,000
	Urban Planning and Design	184,000	3,735,000
	Transportation Engineering	184,000	3,735,000
	Materials Science and Engineering	184,000	3,735,000
	Mechanical and Information Engineering	184,000	3,735,000
	Architecture	184,000	3,735,000
	Geo-Informatics	184,000	3,735,000
	Computer Science and Engineering	184,000	3,735,000
	Disaster Science	184,000	3,735,000
	Smart Cities	184,000	3,735,000
	Urban Big Data Convergence	184,000	3,735,000
	Artificial Intelligence	184,000	3,735,000
Intelligent Semiconductor	184,000	3,735,000	
Arts and Sports	Sculpture	184,000	4,190,000
	Formative Arts and Design	184,000	4,190,000
	Music	184,000	4,680,000
	Sport Science	184,000	3,908,000

※ The above tuition is based on the first semester of 2024, and the tuition setting is subject to change according to school policy.

Campus Map



- | | | |
|---|---|--------------------------------|
| ① Cheonnong Hall | ⑮ The 21 st Century Building | ⑳ Wellness Center |
| ② UOS Innovation Complex | ⑯ Design and Sculpture Building | ㉓ Miraee Hall |
| ③ Architecture and Civil Engineering Building | ⑰ Birch Hall | ㉔ International House |
| ④ Changgong Building | ⑱ Information and Technology Building | ㉕ Music Building |
| ⑤ Liberal Arts Building | ㉒ Law School | ㉖ Kindergarten |
| ⑥ Baebong Hall | ㉓ Main Library | ㉗ The Centennial Memorial Hall |
| ⑦ University Center | ㉔ Student Dormitory | ㉘ Smart LAB Building |
| ⑧ Natural Science Building | ㉕ Architecture Structural LAB Building | ㉙ Outdoor Tennis Court |
| ⑩ Kyongnong Hall | ㉖ Civil Engineering Structural LAB Building | Ⓐ Main Gate |
| ⑪ The 2 nd Engineering Building | ㉗ Media Hall | Ⓑ Rear Gate |
| ⑫ Student Hall | ㉘ Main Auditorium | Ⓒ Sky Pond |
| ⑬ University Press ROTC Building | ㉙ Main Stadium | |
| ⑭ Science and Technology Building | ㉚ University Museum | |

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